

COVENTRY '82' CONSTITUTION

SECTION 1-OUTLINE

- 1.1. The Title of the Association is the Coventry '82' Association The abbreviated title of the Association is COV '82'
- 1.2. The initial conduct of THE Associations affairs shall be in the hands of a Committee, which shall be answerable to the membership.
- 1.3. Every Committee Member shall, as a precondition of holding office, have served aboard D118, or be the wife of a full member.

SECTION II- OBJECTIVES

- 2.1. The primary purpose of COV'82' is to maintain and promote a sense of pride and comradeship amongst all ex and serving members of the Coventry, and to keep them in touch with each other in a manner which respects both individual privacy and personal requirements.
- 2.2. In furtherance of this primary purpose, the secondary objectives are to:
 - A. creates and maintains a central database of entitled veterans' names and addresses, in accordance with The Data Protection Act (1984);
 - B. establishes and maintains contact with such other organisations that concern themselves with the promotion of contact with, and well-being of the Armed Forces;
 - C. allow COV '82' members to re-establish contact with each other via a central organisation;
 - D. re-establishes and strengthens links with the serving members of the fleet;
 - E. organise reunions at a local or national level where and when appropriate. At national level, annually, the date and venue to be nominated and voted upon by those present at each AGM.

SECTION III - PRINCIPLES AND POLICY

- 3.1. The welfare activities of the Association are necessarily governed by the fact that the relief of any form of distress amongst members and their dependants will be vested in Service charities. The various spheres of activity involving these existing public organisations or benevolent societies shall not therefore be encroached upon.

SECTION IV - MEMBERSHIP, VOTING RIGHTS AND MEETINGS

- 4.1. There shall be four categories of Membership: Full ,Ladies, Life members and Associate:
 - A. Full Membership: Full Membership shall be confined entirely to those personnel, who served in or with Her Majesty's Royal Navy,
 - B. Life membership will be granted to all the families of our shipmates still on patrol and their off springs. Also to member who the Association feels has given true and loyal service to the COV.
 - C. The Ladies section will be open to all Wife Mothers and Daughters of Full member and will have voting rights.
 - D... Associate Membership: Associate Membership will be granted to the next of kin of Full Members, , . Associate Members will have no voting rights in the conduct of COV'82' affairs.
- 4.2. Applications for Membership shall be made initially to the Treasurer. The right to membership must be established in accordance with paragraph 4.1. (a) Before being confirmed. The Committee shall have full discretion to deny an application if unsubstantiated or, subsequently, to cancel the membership of any person who has failed to fulfil the requirements for membership. Any such cancellation must subsequently be reported to, and ratified by, the next Annual General Meeting (AGM).
- 4.3. Any Full or Associate Member who, by his/her actions or activities brings the Association into disrepute and sullies the good name of the organisation may also be subject to such a cancellation process. The Member concerned shall have a right to be heard by a meeting of the Committee before a final decision is made. Non-attendance when formally warned and summoned to such a meeting shall be taken as a willingness to accept the Committee's decision.
- 4.4. Any Member having a complaint in connection with the Association matters should bring it to the attention of the Secretary or Chairman in the first instance. Should he or she be dissatisfied with the decision of that official, then they may appeal.

- 4.5. A Quarterly Newsletter, to be called The Coventry, will be circulated to the Membership by post. It will contain reports from both the Chairman and Secretary, highlighting recent events and drawing attention to forthcoming dates of importance as well as important issues affecting the COV'S interests. The date of the Annual General Meeting will be promulgated.
- 4.6. A majority decision shall be binding on issues brought before any AGM.

SECTION V - SUBSCRIPTIONS

- 5.1. The subscription payable for Full and Associate Membership shall be determined by voting after inclusion for discussion at an AGM. It is intended that, in the first Instance, a sum of £10 shall represent initial subscription and £10 per year thereafter for renewal, this to cover postage, production of the Coventry, necessary expenses incurred by the Chairman and his/her Committee. However, the Association reserves the right to ballot its membership. At the AGM in, whether a further subscription should be levied should certain circumstances arise that necessitate in injection of funds.
- 5.2. No Member leaving the Association shall have any claim upon the contributions or other monies paid into the Association
- 5.3. In the event of an application for Membership being refused for any reason, the accompanying fee shall be returned to the sender.

SECTION VI - THE COMMITTEE

- 6.1. The affairs of the Association shall be managed on a day-to-day basis by an elected Committee
- 6.2. The Officers of the Committee shall consist of a Chairman, Vice Chairman, Secretary, Treasurer plus three full members
- 6.3. All Officers of the Committee shall, in their own right, be Full Members of the association
- 6.4. Any member of the Committee may apply for re-election on completion of a two-year term of office for the Chairman, Vice Chairman Secretary and Treasurer or a one-year term for other Committee members. Such re--election will depend on the outcome of a formal balloting process within the Association voting Membership that attends the AGM.
- 6.5. Any four members of the Committee, (which shall include at least two from Chairman, Secretary and Treasurer) duly assembled shall form a quorum.
- 6.6. The expenses of the Committee Officers or any Association Members incurred whilst undertaking any duties associate with the Association and its necessary business shall be met from Association Funds.

SECTION VII - FUNDS

- 7.1. The monies of the Association shall be held in a designated Central Fund.
- 7.2. The Association Central Fund shall be held in the name of three signatories, who shall be three of the named members of the Committee. Two of these three registered signatures will be required in order to validate any cheque drawn on the Central Fund.
- 7.3. Membership subscriptions shall be paid directly into the Central Fund of the Association
- 7.4. The Financial Year of the Association shall be from 1 April to 31 March of the following year.
- 7.5. The accounts of the Association shall be audited annually. The audit shall be carried out by a competent and independent assessor, not less than eight weeks prior to each AGM. The Treasurer is to submit a copy of the Accounts, together with the Auditors Report, to the membership at the AGM.

Any comments please contact
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 (Chairman)